CABINET FOR FAMILIES AND CHILDREN
DEPARTMENT FOR COMMUNITY BASED SERVICES
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DIVISION OF CHILD SUPPORT

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OFFICE OF THE DIRECTOR

KASES Network Memo No. 51

TO: Staff
        Division of Child Support
        Division of Service Regions
        Child Support Section

        All IV-D Agents

FROM: Steven P. Veno
        Director

DATE: September 24, 1999

SUBJECT: KASES/TWIST Foster Care Interface

The KASES/TWIST interface will migrate to KASES shortly. The interface is designed to allow the collection of Foster Care (FC) data on the Workers Information System (TWIST) for transmittal to the Kentucky Automated Support Enforcement System (KASES). At this time, the interface process captures FC case referral and update data to be passed between TWIST and KASES. Financial and support order data will be added to the process at a later date.

The KASES/TWIST interface automates FC referrals and eliminates the need for hard copy referrals. IV-D workers formerly received hard copies of Title IV-E and Child Support Referrals (Form DSS-1260) and Title IV-E and Child Support Change of Status (Form DSS-1263) to create and maintain FC cases on line. With the migration of the KASES/TWIST interface, TWIST will add FC cases to KASES though batch generation, using a process similar to the KAMES/KASES interface. The cases will generate as pending cases until IV-E eligibility is determined. The case status for pending FC cases is PNDF (PENDING FC INTERFACE CASE). The case will be referred to the INIT unit and an event documenting the case status and referral unit will be generated.

If a Child Benefits Worker (CBW) determines IV-E eligibility, TWIST notifies KASES through the batch interface that IV-E eligibility has been determined and the case status on the IV-D case is changed from PNDF to OPEN. Events documenting case opening and IV-E eligibility determination are generated. A worklist notifying the IV-D worker that the FC case is open is also generated. The worker reviews the case for the appropriate establishment/enforcement actions.

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If IV-E eligibility is not determined and the foster care episode ends, TWIST enters a closed reason of CFCE (CASE CLOSED, FC EPISODE ENDED) in the closed reason field with the effective closed date. Entering the closed reason code triggers KASES to close the case immediately. Events are generated to document the closed reason and the foster care case discontinuance.

Any changes on the IV-E case and/or participants will be sent as updates to the IV-D case through the batch process. An appropriate event and/or worklist item will also be generated. A list of valid FC event and worklist item codes is found in the Worklist/Event Matrix.

When the batch process runs, two FC cases with KY FOSTER CARE as CLIENT and client MPI number as 0000000030 will be established on KASES, if appropriate. For example, two cases will be established if the parents are divorced and the child is removed from the custodial parent's home. Case one will include CHILD, FATHER, and KY FOSTER CARE participants. Case two will include CHILD, MOTHER, and KY FOSTER CARE participants.

The following changes have been made to KASES to support the migration of the KASES/TWIST interface.

Option 18, Foster Care Inquiry, has been added to the Inquiry Functions Menu screen (ASEMQA). Option 24, Foster Care History, has been added to the Financial Management Menu screen (ASEMFA). The Inquire Case/Participant screen (ASEQOA) has been revised to include the IV-E number field as a look up option. The Create/Update Case screen (ASEC8C) and the Display Case Information screen (ASEC6A) have been revised to include the DFS Case Number. The Update Participant Type screen (ASEC8A) and Create Participant Type screen (ASEC9A) have been revised to include a PF6-FC DATA option used to access foster care screens.

A case with a foster care or non-foster care record cannot have any client other than FC (SYSTEM ACCOUNT 30) or NFC (SYSTEM ACCOUNT 31), and the case status must be FC, NFC, ARRP, or ARRN. Appropriate error messages will be received on screens ASEC8A and ASEC9A if a worker attempts to add or activate a client other than accounts 30 or 31. Also, the PF2-AFDC DATA option on screens ASEC8A and ASEC9A will not be accessible if the client is FC or NFC.

The following screens have been created to support the KASES/TWIST interface.

    Foster Care History (ASEMFA)
    Display Foster Care Cases (ASEFC4)
    Create Foster Care Data (ASEFC1)
    Update Foster Care Data (ASEFC2)
    Inquire Foster Care Data (ASEFC3)

A new address type has been added to handle addresses received from TWIST. If a noncustodial parent already exists in KASES, an address

received from TWIST is entered in KASES as a IV-E ADDRESS TYPE. If the
noncustodial parent does not exist in KASES, the ADDRESS TYPE received
from TWIST is entered as MAIL.

Subsections to incorporate foster care data will be created for the
KASES Handbook and distributed at a later date.

DCS STAFF AND CONTRACTING OFFICIAL STAFF ARE TO SAVE AND FILE THIS MEMO
FOR FUTURE REFERENCE.

STEVEN P. VENO
DIVISION OF CHILD SUPPORT

Retention: Until superseded

Inquiries: Supervisors